

Subject: Command ASAP (Army Substance Abuse Program) Battalion Level Inspection Checklist

Unit Inspected: _____ **Date Inspected:** _____

Required Publication

	<u>Point</u>	<u>Points</u>	
	<u>Value</u>	<u>Earned</u>	
1.	2	_____	AR 600-85, Army Substance Abuse Program (ASAP), 1 Oct 01.
2.	2	_____	FL Reg 600-2, Reduction of DWI and Underage Drinking, 19 June 87, with change 1 dated 13 Sep 90.
3.	2	_____	FL Reg 600-4, Administrative Inspections, 14 Jan 97.
4.	2	_____	FL Reg 600-7, Command Alcohol and Drug Abuse Prevention and Control Program, 1 Oct 93, with changes 1 dated 1 Apr 94 and 2 dated 1 Nov 94.
5.	2	_____	Army Center for Substance Abuse Programs (ACSAP), Commanders Guide and Unit Prevention Leader (UPL) Urinalysis Collection Handbook dated 1 June 2002.
6.	2	_____	I Corps and Fort Lewis Command Army Substance Abuse Program (ASAP), Standing Operation Procedures (SOP) for Commander Directed Drug Abuse Urine Testing Program, 14 Mar 00.
7.	2	_____	FL Reg 1-4, Tobacco Cessation plan, 26 May 94, with change 1, 26 Jan 96.

Program Administration

1.	5	_____	Has the Battalion Commander appointed in writing a Battalion Prevention Leader (PL – Officer or Senior NCO) to effectively monitor and track the program implementation on an ongoing basis? (FL Reg 600-7, Appendix B, para 1c (1)).
2.	7	_____	Does the Bn PL monitor and effectively ensure required personnel (Commanders/CSM/1SG) attend the ASAP Command Briefing within 60 days of assignment? (FL Reg 600-7, Appendix B, para 3b (9)).
3.	19	_____	Does the Bn PL inspect subordinate units semi-annually and provide to the Fort Lewis ADCO a copy of the completed checklist? (FL Reg 1-201, para 6i (10) and Appendix D).

Command ASAP Battalion Level Inspection Checklist

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| 4. | 5 | _____ | Does the Bn PL have and effectively use a system to monitor that all personnel assigned UPL duties receive, at a minimum, one random or command directed urinalysis per quarter? (I Corps and Fort Lewis SOP for Command Directed Drug Abuse Urine Testing Program, Annex P, para 4b). |
| 5. | 10 | _____ | In preparation for the quarterly Personnel Readiness Review (PRR) and to enhance smart testing, does the Bn PL have subordinate UPLs track urinalysis collections each week using the Feeder report shown on page Q-4 of the I Corps and Fort Lewis SOP for Commander Directed Drug Abuse Testing Program? |
| 6. | 8 | _____ | Does the Bn PL monitor subordinate units to effectively ensure compliance with minimum urinalysis collections? FL Reg 600-4, para 5b (1) & (2)). |
| 7. | 8 | _____ | Does the Bn PL monitor and effectively ensure that a breath sample is also collected each time a urine sample is collected from a soldier (Not included during 100% unit sweep)? (FL Reg 600-7) |
| 8. | 8 | _____ | Does the Battalion have in place a method to monitor positive urinalysis results to effectively ensure that subordinate units comply with AR 600-85, Chapter 1, para 1-35 regarding the Army's policy that all identified drug abusers, with the exception of self-referrals, will be promptly processed for Misconduct administrative separation? |
| 9. | 8 | _____ | Does the Bn PL have a system in place to ensure that all soldiers identified as drug abusers, without exception are promptly referred to the command ASAP counseling center for screening and non-dependent drug abusers enrolled in the ASAP if such enrollment is clinically recommended and the unit commander concurs? (Chapter 1, para 1-35a (1), AR 600-85). |
| 10. | 8 | _____ | Does the Bn PL monitor and assist with unit training presentations on Driving Under the Influence (DUI)/Driving While Intoxicated (DWI)-classes are presented for The 101 Critical Days of Summer and The National Drunk and Drugged Driving Prevention Month campaigns? Also are attendance rosters kept and attendance numbers provided to the Fort Lewis command ASAP Prevention Coordinator? (FL Reg 600-7, Appendix c, para 2f). |

Point
Total _____

