

REQUEST FOR ADVANCE DITY MOVE ALLOWANCES

Name (Last, First, MI): _____ SSN: _____

SSN: _____ Rank/Grade: _____ Duty Phone #: _____

Orders #: _____ Current Unit & Duty Station: _____

Issuing Headquarters: _____ Date Orders Issued: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Required Documents for an Advance on your DITY move:

PCS / ETS – 4 Copies of Orders & Amendments (Front & Back)
4 Copies of DD Form 2278 (DITY Request Form)

**** Please Read and Sign Below ****

Submission of a travel voucher is required upon completion of your DITY move. A travel voucher must be submitted upon completion of your DITY move even if the amount of your actual expenses equals or exceeds your advance. If a settlement is not made, the advance will automatically be deducted from your regular pay.

Signature: _____ Date: _____