



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY

Headquarters, 14th Combat Engineer Battalion (Corps) (Wheeled)
Fort Lewis, Washington 98433

AFZH-CEF

29 June 2004

MEMORANDUM FOR Rugged Battalion Troopers

SUBJECT: Policy Letter # 6 (Equal Opportunity Complaint Procedures)

1. The chain of command is responsible for developing and sustaining a healthy equal opportunity climate by correcting discriminatory practices and addressing all equal opportunity issues. All members of the chain of command, leaders, and supervisors at all levels, will accept a complaint from any soldier or family member who believes he/she is discriminated against because of race, color, national origin, religion, or gender.
2. Company Commanders will ensure all soldiers are fully aware of manners of redress concerning complaints, including redress procedures when the complaint is against members of the chain of command. Use Interim Change 4 to AR 600-20, paragraph 6-8, to manage the complaint.
3. The complainant will be afforded free access to the Battalion Equal Opportunity NCO, Chaplain, Battalion Command Sergeant Major, Battalion Commander, and agencies such as the Office of the Inspector General, Equal Opportunity Office, Judge Advocate General, and Provost Marshall's Office to obtain assistance. Both the complainant and the representative of his/her choice shall be free from restraint, interference, coercion, discrimination or reprisal.

RUGGED!

A handwritten signature in black ink, appearing to read "M Brobeck", is positioned above the typed name.

MICHAEL W. BROBECK
LTC, EN
Commanding